



# SUBSCRIPTION

## INFORMATION PACK





# WELCOME

Welcome to the Alliance Learning Limited Subscription Pack, which has been created to provide you with information about the services we offer to our subscriber companies.

As part of our commitment to our subscribers we want to help you assess and plan your training needs within your company. This will help you to enhance your staff development and ensure you meet regulatory requirements, at a competitive price.

## OUR AIM

To be your preferred training provider, delivering high-quality programmes that meet your business and industry needs.

You will be supported by a team of training professionals and a training provider with over 50 years experience.

The Alliance Learning team look forward to developing & strengthening our professional relationship to support you and your business needs.

**DR GILL WAUGH**

CHIEF EXECUTIVE OFFICER

# OUR COMMERCIAL SUBSCRIPTIONS

When investing in the training and development of your staff, selecting the most appropriate learning programme is essential to achieve your business outcomes. At Alliance Learning, we understand the importance of providing subscribers with a cost effective, quality service, which is designed to meet your specific training needs.

## BENEFITS OF BEING A SUBSCRIBER:

- Eligible for subscriber discounts as per our Course Schedule
- Subscriber Newsletter to keep you advised of latest development in the areas of Health & Safety, Plant, First Aid, Mental Health First Aid and Professional
- Free Apprenticeship recruitment service, which includes the advertising of your vacancy on Find an Apprenticeship Service and Social Media
- Regular training and funding availability update
- 30 days' payment facility (from date of invoice)
- Free advertisement (link to your website through our website)
- Regular social media shout outs to promote your business to a wider market
- Discounted Room Hire
- Up-to-date information on Industry News
- Entry into the annual draw to have a chance of winning a £100 Alliance Learning training voucher
- Dedicated Key Account Manager

## WHAT NEXT?

Please complete the blank Subscriber Form contained in this pack.

Send the form via email to [info@alliancelearning.com](mailto:info@alliancelearning.com) or to this address:

Subscriber Sales Team  
Alliance Learning Ltd  
The Hurst Building  
Horwich Business Park  
Chorley New Road  
Horwich, Bolton  
BL6 5UE

- Please complete the Company Bank Details section
- An invoice will be issued on approval of subscriber (£100.00 + VAT)
- You will receive your Subscriber Certificate and your allocated Key Account Manager will contact you to further discuss your needs

If you have any queries regarding this information, please contact your Key Account Manager.

# SUBSCRIBER APPLICATION FORM

Please complete the blank subscriber application form below in BLOCK CAPITALS.

## Company Details

Name of Company.....

Company Registration No..... VAT No.....

Company Contact.....

## Company Address

.....  
.....  
.....  
..... Postcode.....

Telephone.....

Email.....

Website.....

No of Years Trading.....

Nature of Business..... Number of Employees.....

## Company Bank Details

Bank Name.....

Bank Address.....

.....

Account Name.....

Account number..... Sort Code.....

## Additional Site Address & Contact Details

.....  
.....  
.....

## Invoice Address

.....  
.....  
.....

Accounts Department Address

.....  
.....  
.....

Accounts Telephone Number.....

Accounts Email Address.....

On behalf of the above named company I hereby make application for a subscription of Alliance Learning. Subscription subject to satisfactory credit rating.

**Declaration** – Please sign below to confirm you have read and agreed the terms & conditions of subscription & business (attached) and return by post or email. Applications must be signed by a Director / Proprietor or authorised personnel. I have read and understood the attached terms & conditions of Alliance Learning.

Signed.....

Position in Company.....

Printed.....

Date.....

# ALLIANCE LEARNING TERMS & CONDITIONS OF SUBSCRIPTION

1) I agree to abide by the terms and conditions of the subscription. The key points of which are as follows: -

- \* To pay the annual subscription fee when due.
- \* No refunds will be given for termination of subscription.

2) A 30-day payment facility is available on all courses and services purchased from Alliance Learning. This facility can be withdrawn if both subscription and business terms and conditions are not met. Interest may be charged for late payments as per late payment legislation.

3) You will receive quarterly subscription newsletters from Alliance Learning.

4) You must notify Alliance Learning when changes occur to company contacts or details.

## TERMS & CONDITIONS OF BUSINESS

Valid from 1st August 2022

These Terms and Conditions shall be governed by and construed in accordance with the laws of England and Wales. Any dispute arising under these Terms and Conditions shall be subject to the exclusive jurisdiction of the courts of England and Wales.

### 1. Course Reservations

a) If a booked delegate cannot attend, a substitute delegate may attend in their place at no additional charge, with the provision that the replacement delegate is of a suitable level of experience and knowledge to attend the course in question.

b) Alliance Learning reserves the right to alter or cancel any course from published dates due to low numbers of participants. In the event of a cancellation where an alternative cannot be provided, a full refund will be offered. Alliance Learning will not reimburse travel or accommodation expenses. Alliance Learning will not offer refunds for cancellations outside our control, including adverse weather conditions, flooding, or government guidance.

### 2. Course fees

a) All fees quoted on the website are correct at the time of purchase. All fees are subject to VAT. Alliance Learning reserve the right to alter course prices from those published.

b) 30-day payment terms from issue of invoice. Full payment can be made by credit or debit card. Certificates and cards will be released upon completion of courses, subject to awarding body time frames.

c) The course price for full-day and half-day training courses includes refreshments. Training delivered at other premises does not include refreshments.

d) Transfer fees:

- For 0-5 working days' notice, 100% of the charges will apply
- For 5 working days and over, a £30.00 + vat transfer fee per person will apply

To arrange a booking, please contact the sales team on (01204) 677811 or email [info@alliancelearning.com](mailto:info@alliancelearning.com)

e) Alliance Learning Training Limited reserves the right to cancel, alter, or re-arrange courses without liability as they deem necessary. In such an event, attendees will be offered an alternative course or a full refund.

### 3. Cancellation Fees

a) A course may be cancelled without charge providing the following notice is given:

- Less than 7 working days a 100% course fee will be charged
- 14 working days a full refund can be requested or a transfer of courses booked

b) Whilst Alliance Learning ensures that all information and advice offered by our staff is accurate, up to date and factual, we cannot be held responsible for how that information may be interpreted by the individual and/or the company.

### DATA PROTECTION

Alliance Learning Training Limited adheres to the Data Protection Act 2018. This includes when asking for or handling your information, including our assurance that:

- Personal data shall be processed fairly and lawfully.
- Data is processed only for the purpose(s) for which it was collected.
- Data is kept secure against unauthorised access and loss or damage.
- A customer can unsubscribe at any point and all personal data will be removed from our records.

### OFFERS

No offer or discount can be used in conjunction with another offer or discount unless stated otherwise.

 The Hurst Building, Horwich Business Park, Chorley New Road, Horwich, Bolton BL6 5UE



01204 677811



info@alliancelearning.com



Alliance Learning



@ALHorwich



@alliance\_learning



Alliance Learning



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