

Apprentice Case Study



ONYINYE CHIGBU

LEVEL 3 BUSINESS ADMINISTRATION
EMPLOYED BY OFFICE FOR NATIONAL STATISTICS



“COMING TO ALLIANCE LEARNING WAS ONE OF THE BEST DECISIONS I'VE EVER MADE!”

Before starting my Apprenticeship, I was exploring different career options and gaining some work experience. I had a few part-time jobs as a Health Care Assistant, but something else stood out to me as a long-term career path. That's why I decided to look into Apprenticeships to gain more skills and knowledge in a specific field. I'm delighted I made the decision to pursue this path, as I've learnt so much already, and I'm on the right track towards a fulfilling career.

I am currently employed by Office for National Statistics. As the largest independent producer of official statistics in the UK, we take our role as the recognised national statistical institute very seriously. Our responsibility is to gather and release data on a wide range of topics, including the economy, population, and society, at national, regional, and local levels. We strive to provide accurate and reliable information that can be used to inform policy decisions and improve people's lives.

I am an Executive Officer – Secure Research Service (Statistical Support Officer), and am responsible for a variety of duties including: leading delivery of a high quality end-to-end statistical support service provided to researchers who are using, or are looking to use, the SRS. I also support the government/research community response to COVID-19 and other government priorities and oversee the provision of training for all researchers wishing to use the SRS.

I have now completed my Level 3 Business Administrator Apprenticeship and have learnt a lot of skills throughout the qualification. I can communicate with people, provide helpful information, and assist with various tasks. I can also analyse data, make recommendations, and perform research. I use multiple IT packages to perform financial processes, create proposals, record, and analyse data, including Microsoft Office.

Whilst being at ONS I have received three different awards through the 'Recognition Scheme Award'. I won these awards for various of reasons, including having a 'can-do' attitude, helping out last minute at the Green Jobs workshop and being a team player.

I recently got a temporary promotion as a Statistical Support Officer at ONS, which is exciting, of which, I will be accredited as a UK Accredited Researcher. While I am currently exploring different career paths, I am open to learning and growing in whatever field I decide to pursue. I truly believe that with hard work and dedication, I can achieve anything I set my mind to.

Coming to Alliance Learning was one of the best decisions I've ever made. Throughout my journey, I had 3 amazing tutors who were extremely supportive, but the one who really made a difference was (Amanda Brown). She was there for me every step of the way and ensured weekly meetings were arranged for my endpoint assessment. Amanda went above and beyond to support me, using various tools and resources to help me succeed. We even recorded my preparations on Microsoft Teams and reviewed them together, which helped me revise and feel prepared. What really stood out to me was when Amanda logged on for an hour during her annual leave to help me with my final preparation for my endpoint assessment. I can't thank her enough for everything she has done for me.

Overall, I highly recommend Alliance Learning to anyone looking to develop their skills, knowledge, and behaviour. They truly are the best.