**Staying COVID-19 Secure in 2020**

We confirm we have complied with the government’s guidance on managing the risk of COVID-19

**FIVE STEPS TO SAFER WORKING TOGETHER**

We have carried out a COVID-19 risk assessment and shared the results with the people who work here

We have cleaning, handwashing and hygiene procedures in line with guidance

We have taken all reasonable steps to help people work safely from a COVID-19 Secure workplace or work from home

We have taken all reasonable steps to maintain a 2m distance in the workplace

Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to manage transmission risk



Signed on behalf of employer

Alliance Learning

14/09/2020

Employer

 Date

Kelly Perkin

Who to contact:

(or the Health and Safety Executive at [www.hse.gov.uk](http://www.hse.gov.uk/) or 0300 003 1647)